## STATE OF COLORADO

## LIQUOR ENFORCEMENT DIVISION

Department of Revenue

**Business Location** 

1881 Pierce Street, Suite 108A, Lakewood, CO 80214 Phone (303) 205-2300 FAX (303) 205-2341

E-mail: nhamby@spike.dor.state.co.us

Website: www.revenue.state.co.us/liquor\_dir/liquor.html



Bill Ritte

Roxy Huber Executive Director

> Laura K. Harris Division Director

MARCH 19, 2009

Chipotle Mexican Grill, Inc. D/B/A Chipotle Mexican Grill Attn: Licensing 1401 Wynkoop St #500 Denver CO 80202-1127

Re: State Master File for Chipotle Mexican Grill, Inc.

D/B/A Chipotle Mexican Grill

Dear Sir or Madam:

This is to advise you that the Colorado Liquor Enforcement Division ("Division") has, Updated the "master file" for the above-listed Licensee.

As of the date of this letter our master file includes the following items which you have submitted:

1. Individual History Records (Form DR-8404-I) for the following persons:

M. Steven Ells John R. Hartung Montgomery F. Moran

- 2. Fingerprint cards bearing the names and birth dates of the persons listed in paragraph 1. have been checked by CBI and FBI and reportedly found no record of any criminal history for those listed above.
- 3. Certificate of Authority or a Certificate of Good Corporate standing from the

Colorado Secretary of State which indicates that **Chipotle Mexican Grill**, **Inc.**, **D/B/A Chipotle Mexican Grill**, is a corporation authorized to do business in Colorado.

When filing a new application for additional licensed locations, you must check with the local licensing authority to determine what documents they may require to process your application. Please feel free to provide them with this letter, as many local authorities will not require you again to submit fingerprint cards to them if you have already submitted such documents to the Division. This letter will serve to inform the local authorities exactly which documents you have already submitted to the Division.

Finally, once the local authority has approved your new license or transfer of ownership application, it must be sent to the Division.

The local authority **need not** send change of corporate structure information previously reported to the Division, as listed in and approved by this letter.

The only documents which are needed for a new or transfer of ownership application by the Division are:

- 1. The approved application signed by the local authority;
- 2. The appropriate fees;
- 3. A copy of this letter;

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- 4. Proof of possession of the premises;
- 5. A diagram of the licensed premises:
- 6. Completed form **DR 8442**, and an Individual History Record (DR 8404-I) if manager's registration is required.

Sincerely.

Laura Harris

Licensing Director

Chip14.mas.ns